THE AMERICAN SOCIETY FOR CLINICAL INVESTIGATION
2019 Membership Nomination Guide

Dear ASCI Member,

Following is the 2019 nomination guide for Active, Foreign Associate, and Honorary membership in the American Society for Clinical Investigation. The ASCI Council encourages you to identify and nominate qualified physician-scientists across all specialties, keeping under consideration the importance of diversity as the Society focuses on mentoring the next generation of physician-scientists.

Election to the ASCI membership is an honor. New members will be recognized at the ASCI Annual Dinner and Induction Ceremony on Friday, April 5, at the 2019 AAP/ASCI/APSA Joint Meeting (April 5-7 in Chicago). We expect new members to attend the meeting as we celebrate and recognize their election. It is also important for Proposers to attend the meeting and to help initiate new members into the ASCI.

Candidates may be nominated a **maximum of 3 times,** provided they are age 50 as of January 1, 2019. Please indicate on the application the number of times your candidate has been nominated. (This information will also be checked against the ASCI's records. If you are unsure of the number of times your candidate has been previously nominated, contact the ASCI as noted below.) Give careful consideration to eligibility criteria to avoid jeopardizing a candidate's election.

Nominations may be submitted through September 10, 2018. The Proposer is responsible for ensuring that the nomination is completed by the deadline. Nominations that are incomplete after the deadline will not be considered.

If you have any questions, please contact the ASCI by phone, 734-222-6050, or email, staff@the-asci.org.

Sincerely,

Hossein Ardehali, MD, PhD
Secretary-Treasurer, 2017-2019

This document and related documents can be found online at:
http://www.the-asci.org/membership

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Active and Foreign Associate nominations

Eligibility

- must be physicians who have "accomplished meritorious original, creative, and independent investigations in the clinical or allied sciences of medicine" and who enjoy "unimpeachable moral standing in the medical profession" (as stated in the ASCI bylaws).

- must be age 50 or younger on January 1, 2019.

- may be nominated no more than three times. Proposers are discouraged from nominating candidates whose qualifications are still questionable, or from re-nominating a candidate if the candidate's work has changed little in the interim.

Nomination preparation guidance

- Proposers and Seconders must be Active, Foreign Associate, Senior, or Honorary ASCI members in good standing and current in Society dues. The Proposer or Seconder ideally should be from an institution different from the nominee's institution (although this is not required), and both should have a good understanding of the nominee's work.

- For the nomination form:

  - For guidance regarding whether a nominee should be indicated as belonging to an underrepresented racial/ethnic group or as disabled, refer to the following U.S. National Institutes of Health (NIH) notice: https://grants.nih.gov/grants/guide/notice-files/NOT-OD-18-129.html

  - All relevant sections of the nomination must be completed and adhere to the stated word limits.

  - Section 3, "Proposer's general statement on the nominee":

    - Proposers should expand upon the candidate's seminal contribution(s), including the originality, novelty, and impact of this research on the field. Note any special circumstances (e.g., childbearing, personal or family illness) that influenced the candidate's research activities.

    - Information regarding major awards, invitations to give plenary lectures (especially at national and international meetings), and invitations to write chapters in major textbooks should be included as applicable — the quality and quantity of work are important factors.

    - Extensive description of the candidate's training, research conducted in the laboratory of a more senior investigator, and institutional citizenship is discouraged.

  - Section 4, "Statement on progress and development since previous nomination," must be completed only for re-nominations.

- For the biosketch: Information about current independent grant support, indicating clearly whether the nominee is a principal investigator, should be noted, so that the Council has standardized information regarding all nominees. Independent research support represents one of several criteria used in assessing independence.

- For Seconders and General Supporters:

  - Comments should supplement, but not duplicate, information provided by Proposers and deal specifically with the nominee's original scientific contributions:

  - Seconders must limit comments to 500 words.

  - General Supporters must limit comments to 250 words. Note that although there is no limit to the number of supporters, the Council recommends no more than two per nomination.

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Honorary nominations

Eligibility

- must "have distinguished scientific contributions with widespread biological significance in the area of clinical investigation" (as stated in the ASCI bylaws).

- must not be or have been previously eligible for nomination as an Active or Foreign Associate member.

- are not limited by age at nomination; however, the criteria for significance of scientific contribution are more stringent than those for Active or Foreign Associate nominees.

Nomination preparation guidance

- Proposers must be Active, Foreign Associate, Senior, or Honorary ASCI members in good standing and current in Society dues. The Proposer should have a good understanding of the nominee's work.

- All relevant sections of the nomination must be completed and adhere to the stated word limits.

- For re-nominations, Section 4, "Statement on progress and development since previous nomination," must be completed.

- General Supporters must limit comments to 250 words. Note that although there is no limit to the number of supporters, the Council recommends no more than two per nomination. General Supporter comments should supplement, but not duplicate, information provided by Proposers, and they should deal specifically with the nominee's original scientific contributions.

- Seconders are not required.

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A complete nomination for an <u>Active or Foreign Associate candidate</u> includes:

- The Active/Foreign Associate membership nomination form completed by the Proposer
- NIH-style biographical sketch (5-page limit), following the current format available at: http://grants.nih.gov/grants/forms/biosketch.htm
- Full academic curriculum vitae, including full bibliography (with original research separated from other types of publications) and invited lectures
- PDF of each publication listed in Section 2 of the nomination form (3 PDFs total)
- Seconder support

A complete nomination for an <u>Honorary candidate</u> includes:

- The Honorary membership nomination form completed by the Proposer
- NIH-style biographical sketch (5-page limit), following the current format available at: http://grants.nih.gov/grants/forms/biosketch.htm
- Full academic curriculum vitae, including full bibliography (with original research separated from other types of publications) and invited lectures
- PDF of each publication listed in Section 2 of the nomination form (3 PDFs total)

Nomination forms are available at http://www.the-asci.org/membership

Submitting nominations

> To ensure proper tracking of nominations, all information and documents must be supplied online.

- Access your member account at **http://www.the-asci.org/data/login.php**
- After you have logged in to your account, select the "Nominations" tab.
- Search the nominee database; if the nominee is found, claim your role for the nomination (Proposer, Seconder, or General Supporter). If you are the Proposer or Seconder and find that another member has claimed your role, contact the ASCI as indicated below to correct the issue. If your nominee is not found, claim your role for the new nomination and enter the required information about the nominee to continue.
- **Proposers:** Once you have supplied the requested information about your nominee (name, contact information, etc.), you will be able to:
    - upload required documents and
    - add Seconder and General Supporter information, although supporters who are ASCI members will need to supply their comments via their own member accounts.
- **Seconders and General Supporters:** Search the nominee database or provide information about the nominee you are supporting; then draft and submit the support form. (NOTE: General Supporters who are not ASCI members may complete the nomination support template and email it to staff@the-asci.org for handling. Please indicate clearly your contact information and the name and institution of the nominee you are supporting.)

Important dates

- All nomination materials are due on or before September 10, 2018.
- Proposers will be contacted about decisions in November 2018.
- The AAP/ASCI/APSA Joint Meeting is April 5-7, 2019.

Questions?

- Contact the ASCI by phone, 734-222-6050, or email, staff@the-asci.org.